



Quick reference directory for GPs

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Referrals and emergency advice

Advice/emergencies:

Telephone switch (03) 9929 8666 and ask for the Eye or ENT admitting officer

Referrals and Outpatient appointments:

Mail or fax referrals to the Outpatient Booking Unit (OBU) Locked Bag 8, East Melbourne, 8002 or Fax to OBU on (03) 99298404,

Urgent referral: mark as "URGENT" (triaged within 48 hours) or telephone the OBU on (03) 9929 8500 to notify them you are sending an urgent referral.

[Access our Referral Guidelines, information and forms](#)

GP Liaison

Dr Lina Nido

Email: Lina.Nido@eyeandear.org.au Phone: (03) 9929 8187 (Monday and Thursday)

Visit: [The GP Referrals section of the Eye and Ear website](#)

Health information services

All requests for information from patients' medical records must be received in writing on clinic letterhead to fax no (03) 9929 8228. Telephone (03) 9929 8230

Medical reports/letters

Requests for information about your patients can be faxed to OBU

Fax: (03) 9929 8404, or mailed to Outpatient Booking Unit (as above).

All requests must be received in writing on your clinic letterhead.

NB. If you are not the referring doctor, your request will need to be accompanied by the written consent of the patient. [Access the Authority For Release Of Details From A Patient's Medical File.](#)

Patient Representative

Charlotta Ziems

Email: Charlotta.Ziems@eyeandear.org.au Telephone: (03) 9929 8225

Pharmacy

Monday-Friday 9am-5pm: Telephone (03) 9929 8202 (no voicemail service). For urgent after hours or weekend enquiries, call (03) 9929 8666 (and ask to be put through to the on-call pharmacist).

Surgical waiting list enquiries

If your patient is already on our surgical waiting list, telephone (03) 9929 8553.

Clinical school/education

To apply to do clinical attachments in our Emergency Department, email

Geraldine.Apswoude@eyeandear.org.au or telephone (03) 9929 8528.

[Visit the Education and Training section of the Eye and Ear website](#)

GP Education events

To be put on an email list to receive notifications of upcoming GP education events, please email the GP liaison assistant, Lizzie Kenny Elizabeth.Kenny@eyeandear.org.au